

ENGLAND ATHLETICS – ANNUAL GENERAL MEETING

ADDITIONAL NOTES FOR COMPLETING THE PROXY FORM

If your club / organisation is not attending the Annual General Meeting in person, you can submit a Proxy Form in advance so that your club's/organisation's votes can be counted.

Section of Proxy form	Additional notes
I, _____ ¹ being:	Add your name (The authorised person for the member club or registered body / organisation. Please ensure that the club details are up to date on the England Athletics portal).

Section of Proxy form	Additional notes								
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 70%; padding: 5px;">Category of Member</th> <th style="width: 30%; padding: 5px;">Place an 'X' in one box only</th> </tr> </thead> <tbody> <tr> <td style="padding: 5px;"> the Chair / (Hon) Secretary / Treasurer² of the governing committee of, and being properly authorised by, </td> <td style="padding: 5px; text-align: center;"> </td> </tr> <tr> <td style="padding: 5px;"> [_____]³ a person admitted to membership of the Company by the directors, </td> <td style="padding: 5px;"></td> </tr> <tr> <td style="padding: 5px;"> a director of the Company, </td> <td style="padding: 5px;"></td> </tr> </tbody> </table>	Category of Member	Place an 'X' in one box only	the Chair / (Hon) Secretary / Treasurer ² of the governing committee of, and being properly authorised by,		[_____] ³ a person admitted to membership of the Company by the directors,		a director of the Company,		If you are a Chair, Secretary, or treasurer (of a member club or organisation): - Cross out the positions which aren't applicable (from Chair, Secretary, treasurer) [2]. - In the space [3], insert name of your member club or other organisation that you are voting on behalf of. - Your name, position and email address will be cross checked with the England Athletics portal – so please ensure that this is up to date. - Put an 'X' in the box
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a member of the Company entitled to attend and vote at the Annual General Meeting of the Company to be held on the above date, hereby appoint, pursuant to Article 118 of the Company's Articles of Association (Articles), _____⁴ or (if a named individual attendee is not specified here) the Chair of the Company (or, in their absence, such Director as may be determined by the Board) to be our/my proxy for the meeting and any adjournment thereof and to vote on our/my behalf.	The person listed here, must be at the AGM in person to act as your proxy. Your club could arrange for someone to attend on their behalf (they do not need to be a member). Or if your club does not have anyone to attend, the Chair of England Athletics Board could act as your proxy. In this space (4), add the name of the person that you are appointing as proxy to attend the AGM on your club's behalf. This appointed proxy does not need to be a member. If your club doesn't have anyone to attend the AGM, enter "The Chair" in this box (or if you leave the box blank the Chair of England Athletics Board will act as your proxy). Whether you have a proxy attending the AGM or have stated "The Chair" or left the box blank, the Proxy form must be submitted in advance, by post or email. It must be received by 11:00am on Thursday 27th November 2025.												
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	FOR	AGAINST	ABSTAIN										

Once completed, post or email your Proxy form so that it is received by the Company Secretary (Muckle LLP) by 11:00am on Thursday 27th November 2025.

- By post: Muckle LLP, F.A.O. Alison Jones, Time Central, 32 Gallowgate, Newcastle upon Tyne NE1 4BF
- By email (from an authorised email address – please ensure that the club portal is up to date): as a scanned attachment showing the signature to:
EnglandAthleticsAGM@muckle-llp.com