

## Competition Grant Application form – overview of questions

**Which funding category are you expressing an interest in?** *Local | Regional | National | Specialist project*

**Briefly describe the competition format** that will be used, the requested dates, number of dates, age group the competition will facilitate, the goals of the event and how the funds will be used. *300 words*

### Organisational health

**Mission** - Outline your clear mission or goal for your organisation, including long-term aspirations. *300 words*

**Welfare** - Outline your commitment to ensuring a safe environment for everyone at your competition. *200 words*

**ED&I and Sustainability** - Demonstrate your organisation's commitment to equality, diversity, inclusion and sustainability. *200 words*

**ED&I and Sustainability** - How will the project or its benefits continue once the funding has ended? *100 words*

**Finance** - Please show evidence of financial controls in place for budgeting, auditing and management of reserves if appropriate. Please also share any other funding sources you have. *100 words*

### Leadership and People

Outline the purpose of the competition, including age group, who the competition is for and whether it is inclusive of para athletes, event group, type of competition, location, suggested competition date, and where the competition sits in the athlete pathway. *400 words*

**Competition management** - Outline the delivery team and their roles and responsibilities. *300 words*

**Stakeholder engagement** - Marketing and communication plan for key competition stakeholders. Information on how complaints are managed or minimised should be included within this section. *200 words*

**People, policies and procedures** - Do you have employed staff?

**Competition workforce** - Provide information on how appropriate volunteers are selected and if appropriate how they are developed through this competition structure. Include evidence of your commitment to the duty of care for the volunteer workforce. *200 words*

### Competition delivery

**Pre-event management** - Outline the organisation duties pre-event for the competition, including evidence of effective inclusive communication, a commitment to executing a safe environment for everyone involved and ensuring a wonderful experience. *500 words*

**During the event** - How the event is executed on event day, including information about site layout, inclusive environment, communication, decision making, length of the competition day and so on. *500 words*

**Post-event** - Which results system is being used?

**Post-event** - do you have a feedback system in place?

**Post-event** - How is your feedback being collected, and what is being asked? *200 words*