



JOB TITLE: UKA Members – Representative of Affiliated Clubs

REPORTS TO: President

PURPOSE:

- To bring the perspective of Affiliated Clubs to the UKA Members.
- The role has a UK wide responsibility and, as such, is representative of the four Home Countries.

KEY RESPONSIBILITIES:

- To be consulted on the development of UKA strategy and to act as a sounding board for the UKA Board.
- To debate any significant issues relating to athletics.
- To act as a UKA Ambassador to disseminate UKA strategy.
- To attend meetings of the UKA Members – a minimum of three meetings per year.
- To attend regular meetings with stakeholders.
- To create an environment for dialogue and discussion and to build relationships with key Club Development personnel in England, Northern Ireland, Scotland and Wales.
- To provide a mechanism for Home Country members to exchange ideas, knowledge and good practice and to raise issues affecting clubs and club development relevant to UKA's specific roles and responsibilities.
- To present a briefing report to all UKA Member meetings.
- To undertake the statutory functions of a 'member' of UK Athletics Limited, as described in the Articles of Association of the company.

PERSONAL SPECIFICATION:

- To possess broad knowledge and understanding of the administration and development of athletics clubs.
- To demonstrate up to date knowledge and awareness of wider issues affecting athletics.
- To demonstrate a sound understanding of the Athletics Unified Strategy and its application to athletics clubs.
- To be able to demonstrate clear links with athletics clubs.
- To demonstrate your ability to be a strategic thinker and a team player.
- To understand the role of a Member of UK Athletics and the legal responsibilities pertinent to such a role.
- To have sufficient time to devote to the necessary preparation and attendance at meetings.

TERMS AND CONDITIONS:

REMUNERATION	This is a voluntary position. Reasonable expenses are paid.
TERM	The vacancy has a term ending at the December 2029 AGM.

NB. This job description is not to be regarded as exclusive or exhaustive. It is intended as an outline indication of the areas of activity you will be required to work and with consultation can be amended in the light of the changing needs of the organization.



As the nation's favourite Olympic and Paralympic Sport. UK Athletics embraces equality, diversity and inclusion both on and off the field of play where everyone can participate, we encourage applications from suitably qualified and eligible candidates irrespective of their race, sex, religion or belief, sexual orientation, disability, age and other protected characteristics to reflect the diversity of our sport. Athletics is a Disability Confident Leader and will guarantee an interview to any candidate with a disability who meets the minimum job criteria.