Registered number: 5583713

## **ENGLAND ATHLETICS LIMITED**

(A Company Limited by Guarantee)

DIRECTORS' REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2012

## **COMPANY INFORMATION**

**Directors** N de Vos

J Graves M Heath G Jessop M Moss N Rowe K Taylor P King

Company secretary K Taylor

Company number 5583713

Registered office Athletics House

Alexander Stadium Walsall Road Perry Barr Birmingham B42 2BE

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### DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2012

The directors present their report and the financial statements for the year ended 31 March 2012.

### **Principal activities**

The principal activities of the company during the year were to carry out the functions of the governing body for athletics in England and to facilitate the development of athletics from schools to the highest level, and the provision of competition from local to national events.

#### **Business review**

This financial year has been one of strategic consolidation and driving efficiencies across our operational processes and activities in order to look ahead and build a stable platform for the transition into the new 2013-17 funding cycle.

Income has grown by 7% (£0.6m) in the year due to a 3% planned growth in our annual funding from Sport England, 5% growth in affiliation income due entirely to an increase in the affiliated numbers of competing athletes and clubs and a 21% growth in education income.

In accordance with our strategic plan, expenditure has also increased, but a successfully executed Cost Improvement Plan delivered £0.6m in savings in order to increase reserves at the end of the current funding cycle to March 2013 to ensure we are in a position to meet our commitments as we move into the next funding cycle. The Cost Improvement Plan will continue to deliver efficiencies in the next financial year. The aggregate growth in expenditure of 5% is stimulated by growth in core activities predominantly seen in Education 35%, Coaching 15% and Competitions & Athlete Development 12%.

The year to 31 March 2013 is the final year in our current funding cycle is an important time for England Athletics to ensure the transition to a new 4 year cycle is smooth and does not interrupt the successful delivery of our objectives. Efficiencies will continue to be delivered in line with our operational plans without compromising on the quality of our service to the sport of Athletics.

### **Results**

The surplus for the year, after taxation, amounted to £29,766 (2011 - deficit £106,048).

### **Directors**

The directors who served during the year were:

N de Vos

J Graves

M Heath

G Jessop

M Moss

N Rowe

K Taylor

P King was appointed on 8 May 2012.

### DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2012

### Reserves policy

Amounts are held to meet the financial risks associated with potential contingencies and uncertainties relating to the company's operating activities. These include:

- to provide a buffer at the start of funding period in case the first grant payment is delayed;
- to provide for an orderly scaling down of operations in the event of a significant adverse event that is outside the control of the company; and
- to provide contingency funding for unforeseen occurrences that have not been provided for in the normal planning process.

The policy is reviewed annually by the Directors.

### Directors' responsibilities statement

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable law and regulations.

Company law requires the directors to prepare financial statements for each financial year. Under that law the directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the surplus or deficit of the company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgments and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Provision of information to auditors

Each of the persons who are directors at the time when this Directors' Report is approved has confirmed that:

- so far as that director is aware, there is no relevant audit information of which the company's auditors
  are unaware, and
- that director has taken all the steps that ought to have been taken as a director in order to be aware of any information needed by the company's auditors in connection with preparing their report and to establish that the company's auditors are aware of that information.

### DIRECTORS' REPORT FOR THE YEAR ENDED 31 MARCH 2012

### **Auditors**

The auditors, haysmacintyre, will be proposed for reappointment in accordance with section 485 of the Companies Act 2006.

This report was approved by the board on 25 September 2012 and signed on its behalf.

K Taylor Director

### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ENGLAND ATHLETICS LIMITED

We have audited the financial statements of England Athletics Limited for the year ended 31 March 2012, set out on pages 6 to 14. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the company and the company's members as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of directors and auditors

As explained more fully in the Directors' Responsibilities Statement, the directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the directors; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Directors' Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the company's affairs as at 31 March 2012 and of its surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

### INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF ENGLAND ATHLETICS LIMITED

## Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of directors' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

Jeremy Beard (Senior statutory auditor)

for and on behalf of haysmacintyre

**Statutory Auditors** 

Fairfax House 15 Fulwood Place London WC1V 6AY

25 September 2012

## INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 MARCH 2012

	Note	2012 £	2011 £
INCOME	1,2	8,724,389	8,151,368
Expenditure	·	(8,740,146)	(8,311,075)
OPERATING DEFICIT	3	(15,757)	(159,707)
Interest receivable and similar income		56,857	67,923
SURPLUS/(DEFICIT) ON ORDINARY ACTIVITIES BEFORE		44.400	(0.4.70.4)
TAXATION		41,100	(91,784)
Tax on surplus/(deficit) on ordinary activities	6	(11,334)	(14,264)
SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR		29,766	(106,048)

All amounts relate to continuing operations.

There were no recognised gains and losses for 2012 or 2011 other than those included in the Income and Expenditure Account.

The notes on pages 9 to 14 form part of these financial statements.

### **ENGLAND ATHLETICS LIMITED**

(A Company Limited by Guarantee) REGISTERED NUMBER: 5583713

## **BALANCE SHEET AS AT 31 MARCH 2012**

	_				
	Note	20°	12 £	201 £	1 £
FIXED ASSETS					
Tangible assets	7		115,924		93,854
CURRENT ASSETS					
Stock	8	67,039		83,932	
Debtors	9	924,322		826,453	
Cash at bank		2,956,986		3,446,701	
		3,948,347		4,357,086	
CREDITORS: amounts falling due within one year	10	(2,899,871)		(3,316,306)	
NET CURRENT ASSETS			1,048,476		1,040,780
NET ASSETS			1,164,400		1,134,634
RESERVES					
Income and Expenditure			1,164,400		1,134,634
	11		1,164,400		1,134,634

The financial statements were approved and authorised for issue by the Board and were signed on its behalf on 25 September 2012.

**G** Jessop

Director

The notes on pages 9 to 14 form part of these financial statements.

# CASH FLOW STATEMENT FOR THE YEAR ENDED 31 MARCH 2012

	Note	2012 £	2011 £
Net cash flow from operating activities	12	(432,302)	(328,770
Returns on investments and servicing of finance	13	56,857	67,923
Taxation		(14,264)	(1,808
Capital expenditure and financial investment	13	(100,006)	(73,550
DECREASE IN CASH IN THE YEAR		(489,715)	(336,205
	NT IN NET FUNDS		
	NT IN NET FUNDS	2012	2011
	NT IN NET FUNDS	2012 £	2011 £
FOR THE YEAR ENDED 31 MARCH 2012	NT IN NET FUNDS	<del></del>	£
Decrease in cash in the year	NT IN NET FUNDS	£	£ (336,205
RECONCILIATION OF NET CASH FLOW TO MOVEMENT FOR THE YEAR ENDED 31 MARCH 2012  Decrease in cash in the year  MOVEMENT IN NET FUNDS IN THE YEAR  Net funds at 1 April 2011	NT IN NET FUNDS	£ (489,715)	

The notes on pages 9 to 14 form part of these financial statements.

### **ENGLAND ATHLETICS LIMITED**

(A Company Limited by Guarantee)

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

### 1. ACCOUNTING POLICIES

### 1.1 Basis of preparation of financial statements

The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards.

### 1.2 Grants

Grants relating specifically to expenditure on tangible fixed assets are netted off against the cost of the fixed assets and depreciation is charged on this reduced balance.

Grants of a revenue nature are credited to the Income and Expenditure account in the year to which they relate. Any income not credited in the year will be included as deferred income and will be matched with future expenditure.

### 1.3 Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost less depreciation. Depreciation is provided at rates calculated to write off the cost of fixed assets, less their estimated residual value, over their expected useful lives on the following bases:

Office equipment

4 years

Computer equipment

2 years

## 1.4 Stock

Stock is valued at the lower of cost and net realisable value after making due allowance for obsolete and slow-moving stocks. Cost includes all direct costs.

### 1.5 Pensions

Contributions to pension schemes are charged to the income and expenditure account in the year in which they become payable.

### 2. INCOME

The income is wholly attributable to the company's principal activities.

Principally income arose within the United Kingdom.

### 3. OPERATING DEFICIT

The operating deficit is stated after charging:

	2011 £
Depreciation of tangible fixed assets - owned by the company Auditor's remuneration  77,936	,

## **ENGLAND ATHLETICS LIMITED**

(A Company Limited by Guarantee)

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

4.	STAFF COSTS		
	Staff costs, including directors' remuneration, were as follows:		
		2012 £	2011 £
	Wages and salaries Social security costs Other pension costs	2,411,662 260,051 127,158	1,921,217 205,127 109,142
		2,798,871	2,235,486
	The average monthly number of employees, including the directors, or	during the year was a	s follows:
		2012 No.	2011 No.
	Employees	72	56
5.	DIRECTORS' REMUNERATION		
		2012 £	2011 £
	Emoluments	94,033	212,602
	Company pension contributions to defined contribution pension schemes	-	6,270
	During the year retirement benefits were accruing to 1 director contribution pension schemes.	(2011 - 3) in resp	ect of defined
6.	TAXATION		
		2012 £	2011 £
	UK corporation tax charge on surplus/(deficit) for the year	11,334	14,264

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

## 6. TAXATION (continued)

## Factors affecting tax charge for the year

The tax assessed for the year is higher than (2011 - higher than) the standard rate of corporation tax in the UK of 20% (2011 - 21%). The differences are explained below:

	2012 £	2011 £
Surplus/(deficit) on ordinary activities before tax	41,100	(91,784)
Surplus/(deficit) on ordinary activities multiplied by standard rate of corporation tax in the UK of 20% (2011 - 21%)	8,220	(19,275)
Effects of:		
Non-taxable income	3,114	33,539
Current tax charge for the year (see note above)	11,334	14,264

## Factors that may affect future tax charges

There were no factors that may affect future tax charges.

## 7. TANGIBLE FIXED ASSETS

	Office equipment £	Computer equipment £	Total £
Cost			
At 1 April 2011 Additions	16,594 -	215,875 100,006	232,469 100,006
At 31 March 2012	16,594	315,881	332,475
Depreciation	·		
At 1 April 2011 Charge for the year	15,853 633	122,762 77,303	138,615 77,936
At 31 March 2012	16,486	200,065	216,551
Net book value			
At 31 March 2012	108	115,816	115,924
At 31 March 2011	741	93,113	93,854

# NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

			· · · · · ·
8.	STOCKS		
		2012	2011
	Finished goods and goods for resale	£ 67,039	£ 83,932
	Tillistica goods and goods for resale		63,932
9.	DEBTORS		
		2012	2011
		£	£
	Trade debtors	493,177	245,977
	Prepayments	222,391	245,273
	Accrued income	146,992	291,645
	Other debtors	61,762	43,558
		924,322	826,453
10.	CREDITORS:		
10.	Amounts falling due within one year		
		2012 £	2011 £
	Deferred income	1,733,834	2,706,596
	Trade creditors	264,911	303,551
	Other creditors	208,602	1,204
	Accruals	529,018	233,024
	Corporation tax Social security and other taxes	11,334 152,172	14,264 57,667
		2,899,871	3,316,306
11.	RECONCILIATION OF MOVEMENT IN INCOME AND EXPENDITUR	RE RESERVE	
		2012 £	2011 £
	Opening income and expenditure Surplus/(deficit) for the year	1,134,634 29,766	1,240,682 (106,048)
	Closing income and expenditure	1,164,400	1,134,634

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

12.	NET CASH FLOW FROM OPERATI	NG ACTIVITIES	···		·
				2012 £	2011 £
	Operating deficit Depreciation of tangible fixed assets Decrease/(increase) in stocks Increase in debtors (Decrease)/increase in creditors			(15,757) 77,936 16,893 (97,869) (413,505)	(159,707) 36,832 (33,865) (241,143) 69,113
	Net cash outflow from operating a	ctivities		(432,302)	(328,770)
13.	ANALYSIS OF CASH FLOWS FOR	HEADINGS NET	ITED IN CASH FL	OW STATEMENT	Г
				2012 £	2011 £
	Returns on investments and service Interest received	cing of finance		56,857	67,923
				2012 £	2011 £
	Capital expenditure and financial in Purchase of tangible fixed assets	investment		(100,006)	(73,550)
14.	ANALYSIS OF CHANGES IN NET F	UNDS			
		1 April 2011	Cash flow	Other non-cash changes	31 March 2012
	Cash at bank and in hand	£ 3,446,701	£ (489,715)	£ -	£ 2,956,986
	Net funds	3,446,701	(489,715)	-	2,956,986

### NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2012

### 15. OPERATING LEASE COMMITMENTS

At 31 March 2012 the company had annual commitments under non-cancellable operating leases as follows:

	Land and buildings		Other	
	2012 2011		2012	2011
	£	£	£	£
Expiry date:				
Within 1 year	12,500	64,408	75,841	-
Between the second and fifth year	-	-	64,073	187,825

### 16. COMPANY STATUS

England Athletics Limited is a company limited by guarantee. Members of the Company comprise those clubs or associations admitted into membership in accordance with the Articles of Association. The liability of its members is limited. Each member pays a subscription fee and undertakes to contribute £1 to the assets of the company in the event of the company being wound up.

There is no limit on the number of members that can be admitted. As at 31 March 2012 1,544 (2011: 1,534) clubs and associations have affiliated to England Athletics.

### 17. RELATED PARTY TRANSACTIONS

During the year three of the non-Executive Directors of England Athletics Limited received remuneration of £3,000 (2011: £3,000) each for their position on the England Council. These were M Moss, N Rowe, and G Jessop.

During the year G Jessop charged the company £3,800 (2011: £7,800) and N Rowe charged £10,560 (2011: £7,920) in consultancy fees.