

# Cross Country Licensing Roles & Responsibilities

England Athletics and the 9 Regional Councils work collaboratively to approve Cross Country Licences. This blended approach ensures that local cross-country knowledge and local factors are taken into consideration when approving the application, but also allows for standardisation of the licensing procedure across the country with the final approval residing with England Athletics.

## Regional Council Representatives for Cross Country

- East – David Cripps
- East Midlands – Dave Lodwick
- North East – Archie Jenkins
- North West – Shelby Williams
- South East – Julian Starkey
- South West – Keith Reed
- London – David Clarke
- West Midlands – Martin Flowers
- Yorkshire & Humberside – Malcolm Fletcher

The roles are split between the Regional Council Licensing Officers and England Athletics to ensure a clear approach to the approval process.

## Roles

### Regional Council Cross Country Licensing Representatives

1. General overview of the licence to ensure everything has been inputted correctly.
2. Check course map where relevant.
3. Ensure that a venue has been appointed.
4. Check that the organiser has appointed a referee.
5. Assist with appointment of the Referee, if appropriate.

If any issues arise the Regional Council Licensing Officer will contact the competition provider and seek clarification. Once the Regional Council Licensing Officer is happy with the application the application is approved at the local level.

### England Athletics

1. Review any notes made by Regional Council Representative
2. Check the appointed Referee's qualifications. The Referee must be a level 2 endurance Official as a minimum.
3. Check Affiliation status of the organisation.
4. Issue the licence and link to post event returns form
5. Update the EA website with a list of licensed competitions

England Athletics and the Regional Council Licensing representatives meet monthly to discuss progress and review the licensing process.

If you are interested in becoming a licensing officer or part of your local Regional Council, then please follow this link to find out more about each Regional Council and find the one closest to you.

<https://www.englandathletics.org/about-us/board-and-national-council/regional-councils/>